



Port Lincoln Foreshore Apartments

WELCOME

Dear guests,

We wish you a very warm welcome to the Port Lincoln Foreshore Apartments, and our beautiful city. It is our pleasure to have you as our guest.

Our aim is to provide you with a comfortable base to enable you to explore the many pleasures and experiences of Port Lincoln and surrounds. This compendium has been put together to give you easy access to information, so please take some time to familiarise yourself with the services and facilities.

From our family to yours, we wish you an enjoyable stay.

Carissa Woolford, Manager

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YOUR APARTMENT

AIR CONDITIONING/HEATING

The apartment has ducted air-conditioning/heating which is controlled from the wall in the kitchen.

To turn the air-conditioner on press the orange Start/Stop button. Directly above this button is the master control button which alternates the unit between cooling and heating. To alter the temperature press Set Temp button to required level. The ideal temperature for both heating and cooling is between 20-23°C. There are four speed settings, auto, low, medium and high.

The bedroom ducts can be switched off and on using the switch below the panel.

Please turn air-conditioning/heating off when you leave your apartment.

ELECTRONIC EQUIPMENT

iPod Dock/AM-FM Radio has been pre-tuned to local channels for your convenience. Turn power on and select function required. The system is compatible with iPod and iPhone, and also charges when docked.

TV/DVD has been pre-tuned to local channels for your convenience.

The television in Apt2 has a built in DVD player. To switch between functions press the SOURCE button. The DVD function must be selected before inserting a disc. The DVD can be operated from the TV or remote.

TELSTRA TV BOX is set up with a Netflix account (1 user licence per apartment). There are also various free channels. To activate Telstra TV box press HOME button on the remote, or switch functions using the SOURCE button on the TV remote and select relevant HDMI port. Instructions can be found in coffee table drawer. If the device loses connectivity, unplug or switch off at the wall for 5 seconds then reboot.

ELECTRONIC WINDOWS

The high windows in the second bedrooms are electronic. They are operated from the small panel on the wall as you enter the room. To open, press the window number 1-4 then press OPEN. Press the STOP button when windows are open enough. To close the window press window number followed by CLOSE then STOP when windows are fully closed. Please ensure all windows are closed upon departure.

FURNITURE

Please do not move furniture without prior approval. Damage, breakages, theft and loss of apartment items are the tenants responsibility during their stay.

HYGIENE

For the comfort of other guests and for health reasons, we ask that you refrain from spitting in all public or common areas.

IRON AND IRONING BOARD

Located in the walk-in robe in the main bedroom.

MASTER KEY SYSTEM

Please note that the doors are not self-locking, and the back door must be locked with either the key from the outside, or by turning the nib on the inside of the door to the lock position. We have had no security problems in the past, however for your own safety please ensure you lock both doors when leaving the apartment, and at night.

If you have collected your key from the secure coded safe downstairs, please lock both doors, and leave key in the apartment upon departure.

If you have collected a key from the Port Lincoln Visitor Information Centre, please return this key to their premises.

IMPORTANT: Please ensure that both doors to the apartment are locked before you leave.

KITCHEN FACILITIES/COOKING

A full kitchen is provided for your convenience. This includes full size fridge/freezer, microwave, kettle toaster, electric frypan and crockery/cutlery/utensils.

Hot water jugs are provided to make tea and coffee. Please only use these to boil water and do not try to cook in them as they may catch fire or break.

Toasters are also provided and we ask that only single slices of bread are placed in them. The toasters cannot cook filled sandwiches as they may catch fire or break.

Gas oven - cooktop requires lighting manually, oven and grill will light with ignition spark.

Please be aware of smoke alarms, especially where cooking facilities are available. If you set the alarm off and the fire brigade needs to attend there will be a fee billed to you.

To enable us to provide the best service possible to our guests, please advise of any breakages or damage to enable replacement.

NOISE

The openness of the natural environment means that noise carries and can affect the comfort of other guests. We ask that you do not make excessive noise after 10pm.

A strict No Party Policy applies. Any behaviour regarded to be disturbing the peace may result in eviction from the property.

Upon booking, a credit card pre-authorisation is required and will be used to cover incidental items including (but not limited to) breakages/damages, lost or stolen property, excessive cleaning charges above the normal level of cleaning due to the apartment being left in an unacceptable state, etc.

Should you have any disturbance from the neighbouring apartment, please contact Management immediately on 0448 790 114.

SMOKING

Most accommodation is non-smoking by law. If you smoke in the rooms additional cleaning charges (minimum \$500) will apply.

Smoking indoors is strictly prohibited. The designated smoking area is the front balcony. Please ensure that the door is closed while smoking.

SPA

The spa is in the ensuite to the main bedroom. It takes approximately half an hour to fill and will use most of the hot water for the apartment. Fill with hot, and then add cold. Please note that the hot water heats overnight starting at 11:00pm. Due to the age of the spa baths, we no longer advertise these as a feature of the room, however they are operational and cleaned regularly for your use.

TOILETS

All of our toilets are western facilities and we ask that guests sit on the seat and refrain from dropping any items in them other than the toilet paper provided. Please use the bins provided for all other materials and sanitary items.

WASHING MACHINE/DRYER

To turn on washing machine turn on Power button on right hand side. Select desired cycle by using program button, select water temperature, spin option and then simply press start. The machine will not operate unless the door is closed.

To operate the dryer, select heat setting and time frame by turning the dial.

You will find a drying rack in the walk-in robe in main bedroom. A clothes line is located in the back left-hand corner of car park under the carport.

FACILITIES AND SERVICES

AIRPORT

The Airport is located 10km north of Port Lincoln near the town of North Shields. We suggest you allow approximately 10-15 minutes for your journey.

Port Lincoln is a comfortable 45 minute flight from Adelaide and is serviced by two airlines, Regional Express and Qantaslink.

www.rex.com.au

www.qantas.com.au

Taxis are available at the airport or telephone Lincoln City Taxis 08 8682 1222.

Port Lincoln Airport Shuttle operates to and from the airport terminal contact Paul at Port Lincoln Passenger Service M 0424 120 841 to book.

There are also a range of hire cars companies available in Port Lincoln, including Europcar, Budget and Avis.

www.europcar.com.au

www.avis.com.au

www.budget.com.au

CHECK OUT TIME

Our check-out time is 10am unless prior arrangements have been made. We are happy to arrange an extension for you, subject to availability. A day rate will be charged for guests departing after 10am, however a full night rate will be charged for guests departing after 6pm. Please contact management if you wish to delay your departure or extend your stay.

CLEANING

We remind guests this is a self-catering apartment. Please respect the premises and leave the property in a tidy manner. Wash/dry and put away all dishes, and remove rubbish to the appropriate bins downstairs. Additional cleaning costs will be charged if the apartment is left in an unacceptable condition. There is no need to mop, strip beds or wash linen, this is all part of the cleaning service included in your tariff.

If you wish for your apartment to be serviced during your stay, cleaning can be arranged for a fee – please contact the Manager to arrange.

COTS

Porta-cots are available for your use, and linen supplied for a small fee when pre-arranged. If you require a cot please contact Management.

A stroller and high chair are provided free of charge for your convenience. Please ensure they are cleaned and returned to storage upon departure.

DRY CLEANERS

There are two dry cleaners in Port Lincoln.

- Boston Bay Dry Cleaners, located on Washington Street behind Woolworths supermarket.
- EcoClean, located on Mortlock Terrace.

EMERGENCY/USEFUL NUMBERS

A list of emergency and useful numbers is provided on the side of the fridge and at the back of this compendium for your convenience.

ENVIRONMENT

Port Lincoln Foreshore Apartments are committed to providing an environmentally friendly service. Please assist us by using only the towels you require, and by turning off all lights/power and air-conditioning/heating when you leave the apartment.

Additional rugs are in the wardrobes for extra warmth at night.

PARKING

For your convenience, there is free undercover parking at the property. Entrance to the car park is from the driveway to the right of the building. Each apartment is allocated one parking spot. Please do not park in the office car parks.

Please ensure any visitors use the public parking at the front of the building.

As many visitors arrive by vehicle, there will be traffic in areas with pedestrians. We ask that you take care when reversing.

PETS

We regret, that except for guide dogs, pets are not allowed on premises due to Community Plan Regulations. Fines apply (max \$10,000).

PUBLIC TRANSPORT

Port Lincoln has both a taxi service and a bus service, both of which can transport you and your family to various parts of the city.

Lincoln City Taxi – Phone 08 8682 1222

Port Lincoln Passenger Service M 0424 120 841

RUBBISH COLLECTION

There are two red lid rubbish bins, and two green lid recycling bins located at the bottom of the stairs for your use. Please ensure all rubbish is bagged and put in the correct bins upon departure.

Rubbish bins are collected every Wednesday morning. Staff will generally take bins out every Tuesday night, however over Christmas – New Year period the office is closed and tenants will need to take bins out to ensure rubbish is collected.

IMPORTANT: Please DO NOT put rubbish in the recycling bins.
Please DO NOT put fish offal in the rubbish bins, feed to the pelicans at the wharf or yacht club beach.

SUPERMARKETS

There are three major supermarkets in Port Lincoln, all on Liverpool Street. Coles directly behind the apartment complex, Woolworths and Foodland only a short walk away.

Porter Street Plaza is a good alternative - there is a butcher, fruit and veg, Bakers Delight and Gourmet Food store. The plaza is located on Porter Street, a 5 minute walk away (turn right at the silos on Tasman Terrace).

RESTAURANTS AND DINING

There are a number of different restaurants in and around Port Lincoln, all with a wide variety of culinary delights. We strongly suggest you make reservations in advance to avoid disappointment, particularly on weekends and during holiday season.

A few recommendations are below, or refer to the brochures and menus in your apartment.

Grand Tasman Bistro
Glo Good Living Organics - Health Food and Café
Café Del Giorno
Peacock Garden Chinese Restaurant
Ming Inn Chinese Restaurant
The Marina Hotel Bistro and Sails Restaurant
Port Lincoln Hotel and Sarins Restaurant
Pier Hotel
Noodle Bento
Rogue & Rascal
Fumo

ACTIVITIES AND ATTRACTIONS

CITY ATTRACTIONS

Take a stroll along the foreshore, enjoy the wide range of shopping options, catch a show at the Nautilus Theatre, or a movie at Flinders Theatre, take the kids to the Port Lincoln Leisure Centre, book a fishing charter, swim with the tuna, dive with the great whites, or visit one of our many local Museums, Memorials, Parks and Gardens.

DISTRICT ATTRACTIONS

Boston Island, Glen Forest Animal Park, Port Lincoln Golf Club, Koppio Smithy Museum, Lincoln and Coffin Bay National Parks, Tumbly Bay, Coffin Bay, Mikkira Station and Koala Park, Mt Dutton Bay Woolshed Museum, Sleaford Bay and Sleaford Mere, Tod Reservoir Museum and Picnic Area, Whalers Way, Winter Hill Lookout.

PORT LINCOLN VISITOR INFORMATION CENTRE

You will find brochures and flyers for various activities and tours which operate in and around Port Lincoln in your apartment. These are for your perusal, however if you wish to have your own copy or make a booking please visit the friendly staff at the Port Lincoln Visitor Information Centre.

Port Lincoln Visitor Information Centre
3 Adelaide Place, Port Lincoln.
Telephone 08 8683 3544.

Opening hours:

Monday to Saturday: 9am - 5pm.

Sunday & Public holidays: 10am - 4pm.

Closed Good Friday and Christmas Day.

FIRE SAFETY AND EMERGENCY PROCEDURES

FIRE EVACUATION PROCEDURES

Port Lincoln Foreshore Apartments are fully equipped with smoke detectors, and a fire extinguisher and fire blanket are located under the sink in the kitchen.

An emergency fire evacuation plan is located on the fridge. Please familiarise yourself with the plan in the unlikely event of a fire.

Should you become aware of a fire or smell smoke please contact management and dial 000. Remain calm. If you are asked to evacuate the building and heat or smoke is evident, please stay close to the floor and crawl on your hands and knees. Exit the building via the back door and move clear of the building. Do not re-enter the building until emergency services have declared the site safe.

EMERGENCY NUMBERS

| | | |
|--|--------------------------------------|---------------|
| EMERGENCY | Fire Police Ambulance | 000 |
| POLICE (for assistance by Police) | | 13 1444 |
| ELECTRICITY (power failures and emergencies) | | 131 366 |
| MENTAL HEALTH (rural and remote 24 hours) | | 131 465 |
| SA WATER (maintenance, emergencies) | | 1300 880 337 |
| POISONS | | 131 126 |
| STATE EMERGENCY SERVICE | | 1300 1300 177 |

USEFUL NUMBERS

| | |
|---|--------------|
| METROPOLITAN FIRE SERVICE | 8682 2889 |
| BUSHFIRE INFORMATION HOTLINE | 1300 362 361 |
| PORT LINCOLN HEALTH SERVICES | |
| General Enquiries (9am – 5pm weekdays). | 8683 2200 |
| Accident & Emergency | 8683 2284 |
| Maternity | 8683 2003 |
| TAXI | 8682 1222 |